

**HRA RULES FY2023-24**

**ONE SHOULD PROVIDE THE FOLLOWING IN EVERY YEAR**

* **RULES :**

You can either opt HRA or Housing loan interest. Both you cannot claim in Dolat.

You can avail the both the benefits in your own Income Tax return.

And suppose you have your own house in Mumbai & nearby cities (ie. upto Virar,New Mumbai,Kalyan) then you are not eligible for HRA benefit.

* **REQUIREMENTS:**
* **Have a valid Rent Agreement**

You have must have a valid rent agreement. The rent agreement must mention all the relevant details such as amount of monthly rent, time period of rent agreement, any utility bills to be paid by you etc. The agreement must mention the premises rented by you.

* **2. Flat-Sharing Scenario**

In case of a shared accommodation, then along with the details in the rent agreement, it should also mention number of tenants co-sharing the flat, ratio in which rent and how utility bills are to be paid.

## 3. No Cash payments

Make your rent payments via banking channels or cheques. Bank statement proof will be asked at the time of final proofs submission. Payment should be made in favor of Landlord only (Internal transfers/ Payments to co-tenants are not considered as valid payments)

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## 4. Rent receipts

You must ask for receipt for the rent paid every month irrespective of the channel used for making payments. "It is mandatory to furnish rent receipts to the employer for claiming HRA exemption for the monthly rent paid more than Rs. 3000 per month. "

## ​5. Landlord's PAN if payment exceeds Rs 1 lakh annually

In addition to rent receipts, if your payment exceeds Rs. 1 lakh annually, then it is mandatory for you to provide the PAN of your landlord to your employer to avail the full benefit of HRA exemption

* **6. TDS on not Rent payment**

Remember to deduct TDS @ 5%, from the rent paid to your landlord if you are paying rent above Rs. 50,000 per month. Paid challan needs to be provided to the employer.

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